



## Monitoring and Evaluation Specialist Recruitment

<b>Position Title:</b>	Monitoring and Evaluation Specialist
<b>Status:</b>	Full time
<b>Contractually reports to:</b>	Coordinate on a day-to-day basis with the WA BiCC-supported Advisor and report to the WA BiCC Capacity Development Specialist and the WA BiCC Monitoring and Evaluation Specialist under the auspices of the ECOWAS Directorate of Environment Director or her/his Designee
<b>Staff to supervise:</b>	None
<b>Location:</b>	Abuja, Nigeria
<b>Duration:</b>	2 months
<b>Remuneration:</b>	The remuneration will be determined by Pact World according to USAID rules and regulations.

### BACKGROUND

TetraTech ARD (Tt/ARD) and its consortium partners – Palladium Group (formally dTS), Columbia University's Center for International Earth Science Information Network (CIESIN), PCI Media Impact (PCI), Wetlands International Africa (WIA) and Pact World – were awarded the USAID contract for the implementation of West Africa Biodiversity and Climate Change (WA BiCC) activities from May 2015 to May 2020. This Program is designed to strengthen the resiliency and sustainability of West African institutions, ecosystems, and communities.

WA BiCC will work with the ECOWAS Environment Directorate to develop and implement a logical framework and a Monitoring and Evaluation Plan (MEP) to support the implementation of the Environmental Action Plan. The MEP will be tailored to the reporting needs of the Directorate and aligned with the objectives and priorities of the Environmental Action Plan. The MEP will also align with the performance measurement mechanism developed at the higher levels of ECOWAS Commission. The MEP will also establish a results framework and a monitoring system linked to Member State, partner and donor systems in order to promote learning, experience sharing and impacts measurement.

### MAIN RESPONSIBILITIES AND TASKS

The consultant will coordinate and work with the ECOWAS Directorate of Environment to develop a Monitoring and Evaluation Plan in order to:

- Define a result framework providing performance measurement indicators and design an efficient data collection and management system to measure progress and report on achievements and lessons learned, and why.
- Design and validate tools and approach for data collection, analysis, reporting and dissemination.
- Identify capacity building and resources needs at the internal level and among stakeholders and national institutions to support the implementation of the Strategic Plan and the MEP
- Train and mentor identified staff in monitoring and evaluation tools and mechanisms to ensure the effective operationalization of the MEP.
- Ensure a clear statement of the ECOWAS Directorate of Environment's objectives and success measurement criteria, and ensure that findings and recommendations of evaluations are used to improve future projects.
- Perform other related duties as assigned;
- Travel occasionally in Ghana or Nigeria.



## REQUIREMENTS

The support of a consultant specialized in Monitoring and Evaluation will be requested to develop and implement the Directorate ME system. The consultant must be an experienced Monitoring and Evaluation expert with at least 10 years of working experience with NGOs, international institutions and government entities in developing and implementing their monitoring and evaluation plans in the areas of natural resources and environment management.

The required qualifications are:

- Master's degree or a related advanced degree in project planning and management, international development, business or public management or a related area;
- At least 10 years' experience in developing logical framework and monitoring and evaluation plans with NGOs international institutions and government entities in the areas of natural resources and environment management;
- Strong knowledge on natural resource, environmental management and climate change adaptation and mitigation issues;
- Strong experience in collaborating with regional institutions particularly on capacity strengthening;
- Experience in designing and implementing policies and strategies on natural resources management and climate change;
- Knowledge of USAID rules and regulations;
- Ability to effectively coordinate with appropriate stakeholders in all aspects of activity planning, monitoring, and implementation;
- Strong facilitation, research and analytical skills;
- Ability to work independently and produce timely and high quality results;
- Be fluent both in English and French.

## MODE OF APPLICATION

Interested candidates are solicited to send their application no later than **Friday May 27th 2016 by 5:00pm GMT** to the following email address: [wabiccrecruit@gmail.com](mailto:wabiccrecruit@gmail.com)

Please include "ECOWAS ME Specialist" in the subject of the email. To be considered, applicants must submit the following as part of this on-line application process:

- A letter of application explaining individual qualifications for this opportunity
- A current CV in reverse chronological format
- A list of at least 4 professional references including name, contact information, and statement of relationship to the reference

All of the information should be in one file not exceeding 4 pages.